

**Santiago Middle School Charter Board
Meeting Minutes
Wednesday, March 8, 2023**

The Santiago Middle School Charter Board met in person on March 8, 2023. Directors present at the meeting are noted with an “X”.

X	Eric Jaime (Parent Rep)		Cathy Hunsberger (Certificated Rep)
	John Besta (Chairperson/Community Rep)		Kelli Colbert (Parent Rep)
X	H Hanson (Vice Chairperson/Teacher Rep)	X	Andrew Edlund (Parent Rep)
X	Justin Vasquez (Teacher Rep)	X	Sandra Snider (Certificate & Classified Rep)
X	Ashley Pedroza (Secretary/Curriculum Rep)	X	Lisa Adray (Classified Rep)
	Dennis McCuistion (Parent Rep)	X	District Representative: Ken Miller

An “*” indicates directors who were not present for the entire meeting.

A meeting notice, together with an agenda packet, was provided to each director by March 6, 2023. On the same date, a meeting agenda – including date, time and place – was posted at the entrance to the school office, on the office bulletin board and on Santiago’s website.

- 1. Closed Session Call to Order: 6:20p**
- 2. Public Comment on Closed Session Agenda Item: NA**
- 3. Adjourn to Closed Session: 6:20p**
 - a. Personnel Update**

1. March 15th Letter:

Motion to approve by Lisa Adray
Approved: YES, 7-0

2. Employee Leave Request:

Motion to approve by Andy Edlund
Approved: YES, 7-0

4. Call to order: H. Hanson called the meeting to order on March 8, 2023 at 6:30pm.

5. Quorum was established.

6. Pledge of Allegiance: led by H. Hanson

7. Agenda

Motion to approve by Eric Jaime
Approved: YES, 7-0

8. Approval of Minutes: February 15, 2023

Motion to approve by Lisa Adray
Approved: YES, 7-0

9. Public Comments: NA

10. Information/Discussion Items:

A. Board Comments: NA

B. Department Presentations:

- Electives Department
- World Languages Department
- Math Department

C. 2nd Interim Budget Presentation: Daniel Lee from ICON School Management will present the 2nd Interim Budget

D. Principals' Report:

- Walk to ELMO
- Course Articulation with El Modena
- High School Course Planning for our 8th Graders
- Read Across America Week - Schoolwide Reading Challenge
- Band & Cheer welcomed State Superintendent Tony Thurmond to Jordan Elementary for his visit
- Santiago attended the CA State Recognition dinner at Disneyland Resort to celebrate the 2022 Civic Learning Merit Award
- Heads Up Check Up this week
- Average 5-8 tours a week, many of these tours are from OUSD as they refer the denied Interdistrict transfers - we have a successful rate of changing minds and welcome the tours to further show off our programs

- Staff Drug Awareness Training led by Mike Lee to educate staff as to the current drug climate in Orange County and how to ensure our students are safe at Santiago
- Musical Theater performed Bullies Anonymous and announced that the spring musical will be Seussical
- We are putting together registration welcome packets for all of our new 7th graders and excited to provide needed info to the families to help them prepare for middle school.
- CCSA local rep Javier Orduno met with us and wants to host a few OC Charter events at our school to further develop the charter school relationship with the OC charters
- Two adult classrooms...WASC Visit
- Concentration Grant
- VPHS Visit
- Santiago Wrestling: All of our Santiago wrestlers placed in the most recent tournament at Yorba Linda High School and two wrestlers qualified to go to state
- April Keller will be recognized at the STW LEague of Educators Celebration this Friday
- CCSA Annual Conference Monday - Wednesday of next week, we were granted five free spots
- Next week we are hosting the OUSD Honor Band and Orchestra
- Over Spring Break, we have 83 adults and students headed to Italy

11. Consent Items

A. Personnel Report:

Approval of personnel reports requiring action that may include extra pay projects, separation of service, short-term employment, change of status and new hires.

Fiscal Impact: \$61,245

Motion to approve by Andy Edlund

Approved: 7-0

B. Purchase Orders

Board will vote on purchase orders 2826-2830 which have been processed in accordance with the rules and regulations of the Charter Board and applicable requirements of the State of California.

Fiscal Impact: \$8698.35

Motion to approve by Ashley Pedroza

Approved: 7-0

C. Warrants List

Board will vote on warrants 2086-2103 and 10584-10609 which have been processed in accordance with the rules and regulations of the Charter Board and applicable requirements of the State of California.

Fiscal Impact: \$2,230,503.14

Motion to approve by Lisa Adray

Approved: 6-0, abstain: Ashley Pedroza

12. Action Item:

- a. Comprehensive School Site Plan
Motion to approve by Lisa Adray
Approved: 7-0
- b. Adoption of Multi-Year Budgets, Revised Budget for 2022-2023 and Budget Projections
Motion to approve by Lisa Adray
Approved: 7-0

13. Adjournment:

The meeting was adjourned by John Besta at 8:12p.

Next meeting: April 19, 2023

Reviewed and edited by Ashley Pedroza

The Board of Directors has approved the foregoing minutes

Ashley Pedroza, Secretary