

**Santiago Middle School Charter Board  
Meeting Minutes  
Wednesday, January 18, 2023**

The Santiago Middle School Charter Board met in person on January 18, 2023. Directors present at the meeting are noted with an “X”.

	Eric Jaime (Parent Rep)	X	Cathy Hunsberger (Certificated Rep)
X	John Besta (Chairperson/Community Rep)	X	Kelli Colbert (Parent Rep)
	H Hanson (Vice Chairperson/Teacher Rep)		Andrew Edlund (Parent Rep)
X	Justin Vasquez (Teacher Rep)	X	Sandra Snider (Certificate & Classified Rep)
X	Ashley Pedroza (Secretary/Curriculum Rep)	X	Lisa Adray (Classified Rep)
X	Dennis McCuistion (Parent Rep)	X	District Representative: Ken Miller

An “\*” indicates directors who were not present for the entire meeting.

A meeting notice, together with an agenda packet, was provided to each director by January 16, 2023. On the same date, a meeting agenda – including date, time and place – was posted at the entrance to the school office, on the office bulletin board and on Santiago’s website.

- 1. Call to order:** John Besta called the meeting to order on January 18, 2023 at 6:34pm.
- 2. Quorum was established.**
- 3. Pledge of Allegiance:** led by John Besta.

**4. Agenda**

**Motion to approve** by Kelli Colbert

**Approved: YES, 8-0**

**5. Approval of Minutes: November 30, 2022**

**Motion to approve** by Dennis McCuiston

**Approved: YES, 8-0**

**6. Public Comments: NA**

**7. Information/Discussion Items:**

A. Budget Presentation from Daniel Lee from ICON Management

B. Board Comments: NA

C. Principals' Report:

- Wishing our Board Members and community a great holiday and happy new year. We ended the year with lots of exciting things and are kicking off many events this upcoming year.
- SBAC and Data Information and Plan: The long-term and short-term

Before we left for break:

- Santana Santa Social was great! Lots of people, performances and activities for our community.
- We had band, orchestra and guitar concerts and they were all great - Ms. Abifadel does a wonderful job of providing our students with an exceptional program.
- We had a faculty holiday party that was fun and a great way to end the year.

During break:

- Our air conditioning system was evaluated during break and all the controls were assessed and replaced if needed. We are currently working on temperature control in different classrooms and will continue to work to make sure all parts of our heating and cooling system are up to date and in good condition.
- A FEMA trailer was set on our auxiliary lot to prepare our community if ever a disaster. The 40-ft trailer is refrigerated and holds meals for the community if ever needed. The trailer and food were supplied and donated by Mike Learakos Abound Food Care. Community members provided the work at cost due to the cause of these efforts.
- All palm trees were trimmed by donation and a large pine tree in the back of the school was cut to save due to bark beetles. This work with the palms was donated by a Santiago parent.

- Lighting was added to the campus in areas of dark to provide further security to our campus.
- Sewage drains were cleaned and jetted.
- Painting was touched up throughout the campus including repainting the curbs in the main lot for parking v. non-parking areas.
- Security camera signs were posted throughout the campus.
- We along with our use of facility partners put about \$20,000 into the fields during break including fertilizer, heavy seed, and aeration along with the hope that we would get a lot of rain...which we did!
- We spent the holiday break preparing for the rest of the school year: SBAC Testing, Open Enrollment, Registration and other events. We are excited to kick off the upcoming months.
- **Fiscal updates:** The governor has released his tentative budget for the upcoming year and it looks as if he intends to keep the education budget at the current level with some increases to COLA but some decreases to Art and Music which may be offset by the recent ballot approval for increased funding to Art and Music. We will be evaluating and getting updates on this over the next few months.

This week and upcoming events:

- Musical Theater is performing Elf and all the community is invited to see this exceptional performance by Mr. Hansen and our students.
- 6th Grade Visits are this week and we are excited to welcome all of our future Santanas.
- Open Enrollments start 1/17 and we look forward to welcoming a large open enrollment population.
- We are preparing for Registration and class selection for our future Santanas.
- We are preparing for testing - our testing week will be adjusted and will look completely different from what we have done in the past. We are working with our community and families to create an ideal testing environment for all students.
- We will be participating in the East Orange Showcase on February 8th with the rest of our feeder pattern.

## 8. Consent Items

### A. Personnel Report:

Approval of personnel reports requiring action that may include extra pay projects, separation of service, short-term employment, change of status and new hires.

Fiscal Impact: \$6661.50

**B. Purchase Orders**

Board will vote on purchase orders 2818-2820 which have been processed in accordance with the rules and regulations of the Charter Board and applicable requirements of the State of California.

Fiscal Impact: \$22,104.08

**C. Warrants List**

Board will vote on warrants 2035-2069 and 10470-10524 which have been processed in accordance with the rules and regulations of the Charter Board and applicable requirements of the State of California.

Fiscal Impact: \$851,578.10

**D. Gifts:** Acceptance of donations which may include equipment, educational materials and/or cash.

Fiscal Impact: \$9000

**Motion to approve** by Cathy Hunsberger

**Approved: YES, 7-0, recusal Ashley Pedroza**

**9. Action Items**

**a. Contract Services and Purchase Order Report**

**Motion to approve** by Dennis McCuiston

**Approved: YES, 8-0**

**b. Board approval of establishing the Santiago Education Foundation and reviewing Bylaws and Articles of Incorporation**

**Motion to approve** by Lisa Adray

**Approved: YES, 8-0**

**10. Adjournment:**

The meeting was adjourned by John Besta at 7:39p.

Next meeting: February 15, 2023

Reviewed and edited by Ashley Pedroza

The Board of Directors has approved the foregoing minutes

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Ashley Pedroza, Secretary