

**Santiago Middle School Charter Board
Meeting Minutes
Wednesday, November 30, 2022**

The Santiago Middle School Charter Board met in person on November 28, 2022. Directors present at the meeting are noted with an “X”.

X	Eric Jaime (Parent Rep)	X	Cathy Hunsberger (Certificated Rep)
X	John Besta (Chairperson/Community Rep)		Kelli Colbert (Parent Rep)
	H Hanson (Vice Chairperson/Teacher Rep)	X	Andrew Edlund (Parent Rep)
X	Justin Vasquez (Teacher Rep)	X	Sandra Snider (Certificate & Classified Rep)
X	Ashley Pedroza (Secretary/Curriculum Rep)	X	Lisa Adray (Classified Rep)
X	Dennis McCuistion (Parent Rep)		District Representative: Ken Miller

An “*” indicates directors who were not present for the entire meeting.

A meeting notice, together with an agenda packet, was provided to each director by November 28, 2022. On the same date, a meeting agenda – including date, time and place – was posted at the entrance to the school office, on the office bulletin board and on Santiago’s website.

1. **Call to order:** John Besta called the meeting to order on November 30, 2022 at 6:34pm.
2. **Quorum was established.**
3. **Pledge of Allegiance:** led by John Besta.

4. Agenda

Motion to approve by Andy Edlund

Approved: YES, 9-0

5. Approval of Minutes: October 19, 2022

Motion to approve by Lisa Adray

Approved: YES, 9-0

6. Public Comments: NA

7. Information/Discussion Items:

- a. Presentation from Suzanne Nunn, President of Endowment Horizons, and Don Hunsberger regarding the Santiago Education Foundation.
- b. Board Comments: NA
- c. Principal's Report:
 - WASC visited from 10/23-10/26 and we had a very good visit. We have some areas of growth that we will continue to focus on by all-in-all, the WASC committee pointed out a lot of strengths.
 - We represented Santiago at all Feeder Trunk or Treats - it was a great opportunity for students to engage with our feeder schools and show off some of our programs.
 - The Halloween Haunted House decorating contest among the staff was fun and a great way to get staff, who wanted to be involved.
 - Our school raised about \$1500 for the Community Foundation of Orange's Field of Valor during Veterans Day. Unfortunately, due to rain, we were unable to take our 8th graders to the field but look forward to this trip next year.
 - Mrs. Keller was recognized as the California League of Educators Teacher of the Year. She was nominated and selected among many candidates and absolutely should be honored as she goes above and beyond to support our English Learners and entire student body.
 - Mrs. Keller, in collaboration with the staff at Chapman University, provided the students in her Creative Writing class the opportunity to be a part of the Chapman Writing Project and build relationships with local college students.
 - We are proud to partner with OC Sheriffs, OPD, Probation and our District Attorney in GRIP to provide some of our most at-risk students with the opportunity to earn incentives for their family. We were proud to present a small group of kids with a turkey dinner for their family to enjoy during the last holiday.

- 1st Trimester Performing Arts performance was well attended and so great. Students performed You're A Good Man Charlie Brown, among other numbers.
- Mrs. Kalman took 140 Culinary Arts students to see the culinary program at Orange Coast College. They had the opportunity to visit the campus and learn more about the different branches within culinary.
- We have been highlighting Santiago Alumni in our Alumni Spotlight over the last six weeks and look forward to continuing this throughout the rest of the year.
- We have a number of students who will be gone for a period of time over the next three weeks. All of those students have been provided with Independent Study packets to assure they have the work needed and do not accumulate absences during this time.
- UPCOMING: We are again this year getting ready to do a gift card donation for our needy families. We are asking for \$10 gift card donations so we can put together care packages for our needy families during the holidays.
- UPCOMING: Our music programs have upcoming concerts. Guitar is holding a concert this Thursday, Dec 1. We welcome all!
- UPCOMING: Santiago is holding a Santa Social on December 10th from 1-4p. This is an opportunity to see some performances, participate in kid's activities and take pictures with Santa. This event is free and all are welcome.
- UPCOMING: Our Santiago Musical Theater Dept and Conservatory are putting on Elf Junior the third week of January for our student body and all the community to enjoy.
- We would like to invite the charter board to attend our holiday lunch on Dec. 16th at 1pm as we celebrate a great meal with our staff before we go on Holiday break.

8. Consent Items

A. Personnel Report:

Approval of personnel reports requiring action that may include extra pay projects, separation of service, short-term employment, change of status and new hires.

Fiscal Impact: \$17,500.00

B. Purchase Orders

Board will vote on purchase orders 2811-2817 which have been processed in accordance with the rules and regulations of the Charter Board and applicable requirements of the State of California.

Fiscal Impact: \$21,819.49

C. Warrants List

Board will vote on warrants 2006-2034 and 10414-10469 which have been processed in accordance with the rules and regulations of the Charter Board and applicable requirements of the State of California.

Fiscal Impact: \$1,364,930.12

D. Gifts: Acceptance of donations which may include equipment, educational materials and/or cash.

Fiscal Impact: \$5633.00

Motion to approve by Eric Jaime

Approved: YES, 9-0

9. Action Items

a. Arts, Music and Instructional Materials Grant Plan

Motion to approve by Lisa Adray

Approved: YES, 9-0

b. Change to School Calendar

Motion to approve by Eric Jaime

Approved: YES, 9-0

c. New Security Front Doors

Motion to approve by Dennis McCuistion

Approved: YES, 9-0

d. CSEA Negotiations

Motion to approve by Dennis McCuistion

Approved: YES, 9-0

e. School Plan for Student Achievement - First Reading

****Information Item, no approval needed**

f. Updated Contract Language

Motion to approve by Andy Edlund

Approved: YES, 9-0

10. Adjournment:

The meeting was adjourned by

Next meeting: January 18, 2023

Reviewed and edited by Ashley Pedroza

The Board of Directors has approved the foregoing minutes

Ashley Pedroza, Secretary